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07/19/2006 01:50 PM

To: EVERYONE
cc:
Subject: newflash

NewsFlash

An electronic newsletter for SERS Retirement Coordinators



July 19, 2006

75-Day Nonpermanent Employment

All retirees, and any Alternative Retirement Cancellation Payment (ARCP) or Contingent Lump Sum Incentive Program (CLSIP) participants that return to state employment may work as temporary, nonpermanent employees for 75 days per **calendar year**. The ARCP participants are only allowed to work 75 days per year to avoid mandatory repayment of the ARCP as stated in the legislation.

Temporary, nonpermanent employees must be certified by completing the Certification of Retiree Return to State Employment (form 3905). The 3905 form should be completed the day the employee is placed on the payroll showing the date of hire. This form requires the employee's signature and the agency's official authorized signature.

The agency is also required to document the number of days (including paid holiday time) worked after the close of each payroll period on the Report of Retiree Nonpermanent Employment (form 3904). This form also requires the agency's official authorized signature.

The employee should not be coded on the payroll as a regular employee. Refer to the most recent payroll bulletin (February, 2005) for instructions on the proper coding. The completed forms (*originals only*) should be submitted to SERS immediately following completion.

Revised 3904 and 3905 forms are now available within the Retirement Coordinator link on our website (www.state.il.us/srs/rc/). The 3905 allows you to check off if a nonpermanent employee is retired, or an ARCP or CLSIP participant.

Questions relating to CLSIP participants should be directed to the CMS Legal Services Department. For questions relating to 75-day nonpermanent employment for retirees and ARCP participants, call the SERS Vouchering Section at

217-524-8806.

News in Brief

Benefit Statements

The 2006 Annual Benefit Statements will be mailed to all active members with the August SERS-O-GRAM in late August. Statements returned to our office with an incorrect mailing address will be delivered to the respective agencies for distribution. Please encourage your employees with an incorrect mailing address to fill out a new W-4 tax form with your agency's Payroll Clerk.

Inactive Member Search

We have a new link on our website! We are trying to find our lost, inactive members who no longer have a current mailing address, but may be eligible to receive a benefit or refund. See our website for more details.

2006 ARCP

Over 20,000 Group 1 ARCP letters were mailed to all eligible members on Friday, July 14. Group 2 letters will be mailed the week of July 24. If you have questions about this year's ARCP, call Dave Thompson at 217-785-6975.

SERS Board of Trustees

The newly elected Board trustees began their duties on Monday, July 17. Lori Gaston is the contributing member trustee and Joyce King is the annuitant member trustee. Over 10,000 contributing member ballots were returned to the State Board of Elections, and more than 12,000 annuitant ballots were mailed in.

Department Name Change

The Illinois Department of Juvenile Justice (IDJJ) was created out of the Illinois Department of Corrections (IDOC) on November 17, 2005. The IDJJ is now responsible for providing treatment and services to juvenile offenders who are under age 17. The IDJJ also educates all inmates within IDOC's school district who have not earned a high school diploma or GED certificate.

Upcoming Website Feature

A new feature coming to the Retirement Coordinator link will allow you to access archived NewsFlashes and SERS bulletins for easy reference.

2006 - 2007 Workshops

Some of the 2006 preretirement workshops are still available. Check our website in the Retirement Coordinator link. The 2007 workshop schedule has been finalized. The workshop brochures will be distributed in late August, and the schedule will be displayed on our website in September.