

NewsFlash

An electronic newsletter for SERS Retirement Coordinators



Voluntary Group Term Life Insurance (NCPERS)

Enrollment Period from October 1, 2015 through November 30, 2015

The announcement letters, brochures and enrollment/beneficiary forms are being mailed to active employees the week of September 21, 2015

If employees contact your agency about enrollment forms, please refer them to the website www.NCPERSVoluntaryLife.com/srs. If they have additional questions about the program, they can contact HealthSmart Benefit Solutions at 800-525-8056

PLEASE FORWARD THIS NEWSFLASH TO YOUR AGENCY PAYROLL COORDINATORS

Attention Payroll Coordinators: Take deductions on the 1-15 pay period dependent on when the enrollment card is submitted.

Examples: (Deduction Code OR9)

- An employee submits an enrollment form **PRIOR** to the October 1-15 payroll cutoff
 - The deduction begins on the October 1-15 pay period
- An employee submits an enrollment form **AFTER** the October 1-15 payroll cutoff or **PRIOR** to the November 1-15 payroll cutoff
 - The deduction begins on the November 1-15 pay period
- An employee submits an enrollment form **AFTER** the November 1-15 payroll cutoff
 - The deduction begins on the December 1-15 pay period

DO NOT ACCEPT ENROLLMENT FORMS AFTER NOVEMBER 30, 2015

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